

Vasanat Shikshan Prasarak mandl's Mukhed,
Late. Bhimrao Chavan Art's and Science College Chavanwadi,
(Barhali) Tq. Mukhed Dist. Nanded -431715.

Department of Public administration

NAAC PEER TEAM

▶ **Cycle – 1st**

(Department Head of Public Administration)

Introduction:

The Department of Public Administration was started with establishment of college in 1998. The department of Public Administration was started to enable students from rural areas to acquire the necessary skills for employment and self-employment in the field of Public Administration. Keeping in mind the importance of the subject in the competitive examination, the Public Administration Department has been trying to instill confidence in the students while proceeding to the competitive examinations after graduation. The department offers three years optional under graduation course.

Scope & Importance of the Subject:

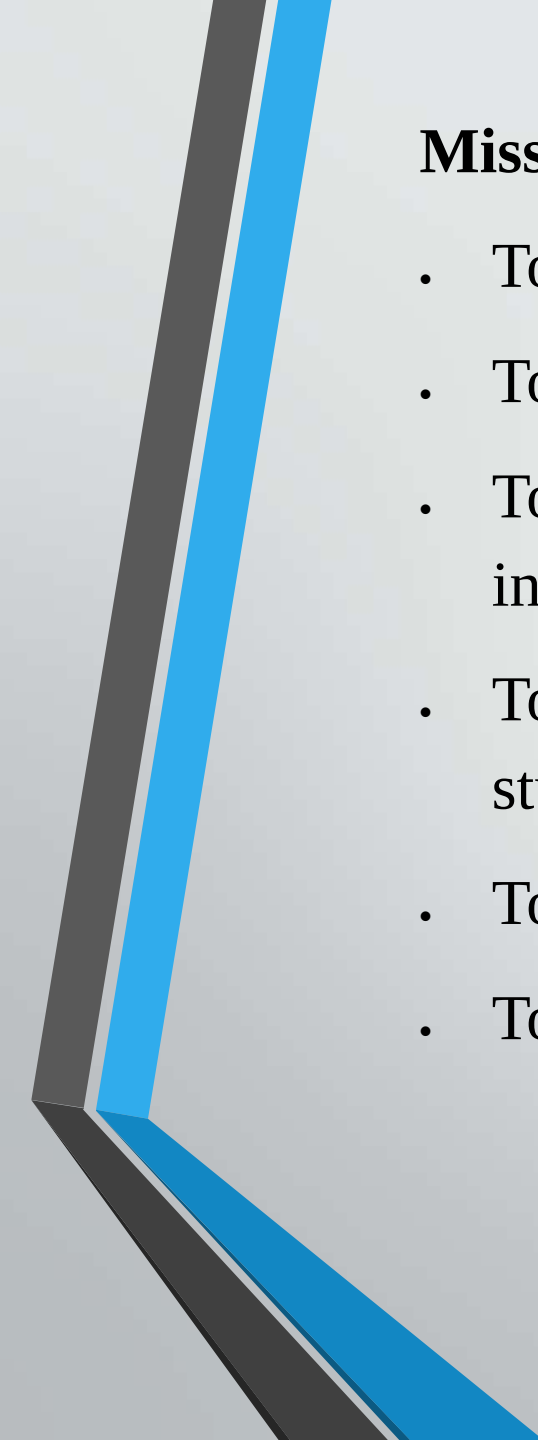
Broadly speaking, Public Administration embraces all the activity of the government. Hence as an activity the scope of Public Administration is no less than the scope of the state activity. In the modern welfare state people expect many things a wide variety of services and protection from the government. In this context Public Administration provides a number of welfare and social welfare and security services to the people. Thus, the scope of public administration is very wide in modern state.

Public Administration has become so embedded in human life that one cannot imagine the orderly functioning of society with reducing it. Public Administration is a career option for youth to do something for society. In recent times, students are getting motivated to work in civil services due to Public Administration. The Public Administration is a necessary not just for creating policies and laws but also to help people understand and implementation of those policies and law. Public Administration plays an essential role in the running a democratic nation and government authorities. Students are getting to know the democratic values like freedom, equality and fraternity through the study of Public Administration.



Vision:

- To increase political & administrative awareness in society through the students.
- To develop political leadership with the sense of social commitment.
- To provide systematic guidance related to Government, Administration, democracy and democratic institutions.



Mission:

- To enhance political and administrative understanding among students.
- To provide a platform to the students to exhibit their talent and creativity.
- To provide initial training about urban & rural local government institutions, Administration, Governing Process and Parliamentary Affairs.
- To develop leadership qualities and political awareness among the rural students.
- To develop a sense of civic responsibilities among the students.
- To provide guidance for the preparation of competitive examinations.

Aims & Objectives:

- To avail the qualitative education in Public Administration in rural area.
- To ensure the overall personality development of students through extracurricular and co-curricular activities.
- To enable the students to know the career opportunities in the subject of Public Administration.
- To organize various subject base extension activities for cultivation of human values and National Integration.
- To transfer the knowledge and skills for fulfillment of the changing needs of society.

Career prospects in Public Administration:

Public Administration is a field that primarily focuses on public interest. Job in this field serves the interest of the Public. Student after completed a course in Public Administration can find career opportunities in government as well as private sector. Following are the various career opportunities that students have after completing the course of this subject.

1. Government Job
2. Teacher/Professor
3. Administrative Officer
4. Policy Analyst
5. Political Analyst
6. Public Affairs Specialist
7. Public Relations Manager Economics Consultant
8. Researcher
9. Publicist
10. Fundraising Manager
11. Philanthropy Manager

Programme & Courses:

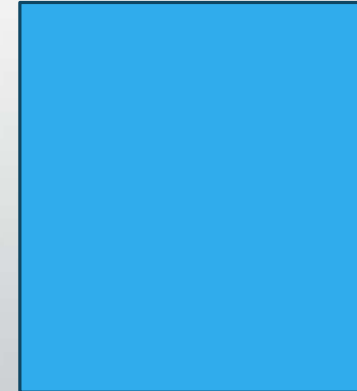
Sr. No	Particular	Nameofthe Programme	Require Qualification	Duration
1	Under Graduate	BA	HSC	3 Years

Faculties of the Department:

Sr. No .	Name of the Faculty	Qualification	Designation	Date of Joining	Teaching Experience
1	Dr. Rathod S.L	MA Ph.D. SET	Assistant Professor	25/02/2023	10 YEARS
2	Dr. Rathod S K	M. A Ph D	C H B	11/7/2022	



Dr.Rathod Shivaji Lachiram
M.A, SET, Ph-D.



Examinations and Evaluation Method

Sr. No.	Continues Assessment	Marks	End of Semester Exam	Per Paper Total Marks
1	Test-I	10	End Semester Exam Should be Descriptive or Objective: 50	
2	Home Assignment	10		
3	Seminar	05		
	Total Marks	25	50	75

Skill Enhancement Course for B. A SY & B. A TY

Sr. No.	Continues Assessment	Marks	End of Semester Exam	Per Paper Total Marks
1	Test-I	05	End Semester exam should be conducted as per the guidelines laid by the university	
2	Test-II	05		
3	Seminar	15		
		25	25	50

Topper of the Department: (In the Final Year Exam)

Sr. No.	Name of the Student	Year of Passing	Percentage Obtained
1		Summer-2019	0
2		Summer -2020	0
3		Summer -2021	0
4	Sawargaokar kalalpana B	Summer -2022	75.25
5	Chavan Rohit Ramchadar	Summer -2023	69.23
6	Bajgire Arti Rajendra	Summer -2023	76.00
7	Malekari Pooja Datta	Summer -2024	77.33
8	Jahire Mariba Manohar	Summer-2024	73.33

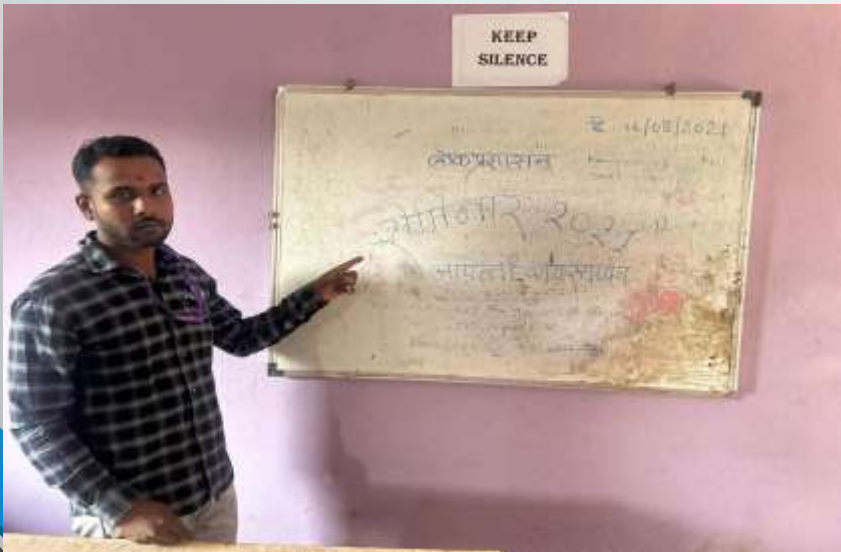
Departmental Activity:

- Providing study material.
- Providing study materials in the form of PPT &PDF.
- Group discussions.
- Field work-based Survey/Project
- Conduct expert lectures.
- Conduct study tours.
- Continuous assessment by Internal Exam, Seminar & Tests.
- Regular interaction with students through whats app Group.

Publications:

Sr.No	Name of the Faculties	Particular			Total
		Number of Articles in Journal	Chapter in Books	Number of confarans	
1	Dr. Rathod S.L.	05	00	10	15

Best Practice of the Department:





SWOC analysis of the department and future plans:

- **Strength:**

Department of Public Administration of the College can take pride in having some of the most enthusiastic and dedicated teachers of the college. Departmental Seminars are being held regularly to improve the overall performance of the students and lead them towards research motivation. But in addition to the formal methods, the greatest strength of the department has been the teacher-student intimate relationship that has kept the department alive.

- **Weakness:**

The socio-cultural background of the students, many of whom are first generation learners from poor and backward families, is a major drawback for the development of the department.

- **Opportunities:**

However, the learners are always made aware of the wide scope for their future. Efforts are on to enhance the quality of the students by giving them opportunities of interaction with the senior faculty members of other cognate institutions by means of special coaching classes. If more job-oriented coaching classes could be organized for the students of the department exclusively, it would give them good result. Add-on courses like Constitutional Literacy, Human Rights, E-Administration Courses can bring new opportunities for the students of this department.

- **Challenges:**

The placement of the output in different government and non-government sectors and self-employment is one of the main challenges before the department. When the opportunity of getting absorbed in the traditional sectors is narrowing day by day, unveiling new sectors of employment is an urgent necessity of the time.

Future Plans of the Department:

- To conduct syllabus-oriented workshop & seminar for enriching knowledge of students.
- To give field work-based project work for enhancing research view.
- To reduce the drop out ratio of students.
- **Entering MoU's& Linkage with other colleges & non-government organizations.**
- **Addition of the books useful for competitive examination in the library of the Department.**
- **To introducing Certificate Course Programme in E-Administration.**



Thank You